

**Annual Schedule of Planned Procurement Activities for the fiscal year October 2025 to September 2026**

**Date Published: 2025-11-24**

Version #: 1

No.	Project Number	Project Name	UNSPSC	Brief Description	Proposed Date for Issue of Bidding Documents	Project Completion Date	Estimated Project Duration	Procurement Method	Standstill Period (If Applicable) No. of Days	Contract Type
1	ACCOUNTS 01	IAS 19 Valuation	84131700	Annual Valuation of the Pension Plan for IAS 19 purposes	Annually	Oct-25	1 month	Single Source	N/A	Fixed Price
2	ACCOUNTS 02	Licences and Subscriptions	81112501	Year-end close and purge	Annually	Sept-26	1 week	Single Source	N/A	Fixed Price
3	ACCOUNTS 03	Accounting Solution	43231600	Provision of Services to increase license and maintain the Sage 50 Accounting Software	Annually	Nov-25	1 year	Single Source	N/A	Fixed Price
4	ACCOUNTS 04	Security Services for Cash in Transit	78141500	Transportation of deposits to the bank-Fortnightly	NA	NA	1 year	Single Source	N/A	Fixed Price
5	ACCOUNTS 05	Statutory Audits	84111601	Annual Financial Audits	Jan-26	Mar-26	3 years	Open Bidding	10	Fixed Price
6	ADMIN. 01	Building Renovation Programme	72152601	Replacement of the roof on the new wing of the building	Nov-25	Feb-26	6 months	Open Bidding	10	Fixed Price
7	ADMIN. 02	Building Renovation Programme	72151207	Upgrading of HVAC System- Phase 2	Nov-25	Feb-26	7 months	Single	N/A	Fixed Price
8	ADMIN. 03	Building Renovation Programme	72121100	Replacement of ceiling tiles (Library, Metrology Office area, Accounts, Standardization, Filing Room, Chemical Lab and HR	Nov-25	Feb-26	3 months	Limited	N/A	Fixed Price
9	ADMIN. 04	Building Renovation Programme	72121100	Repairing the auditorium ceiling and upgrading the electrical system.	Jan-26	Mar-26	3 months	Limited	N/A	Fixed Price
10	ADMIN. 05	Security -Guard Services	92121504	The provision of security services	Jan-26	Mar-26	3 months	Open	N/A	Fixed Price
11	ADMIN. 06	Motor Vehicle Expenses	80161501	Renewal: Provision of GPS for TTBS vehicles	Jan-26	Feb-26	2 years	Single Source	N/A	Fixed Price
12	ADMIN. 07	Waste Disposal - Hazardous	76121900	The collection, haulage, treatment and disposal of various categories of hazardous wastes	Quarterly	End of first month in each quarter	1 year	RFQ-Three Quotes	N/A	Fixed Price

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13	ADMINI. 08	Waste Disposal - Hygiene	76121600	Renewal: The collection, haulage, treatment and disposal of various categories of sanitary wastes	Oct-25	Sept-26	Monthly	Single Source	N/A	Fixed Price
14	ADMIN. 09	Pest Control	72102100	Renewal: Spraying for pests quarterly	Quarterly	Sept-26	1 year	Single Source	N/A	Fixed Price
15	ADMIN. 10	General waste disposal	72102100	Annual Renewal: The collection, haulage and disposal of general waste	Apr-26	May-26	1 year	Single Source	N/A	Fixed Price
16	ADMINI. 11	Motor Vehicle Expenses	78181500	Provision of preventative maintenance and repair services for TTBS-owned vehicles, including quarterly servicing of the fleet, supply of tyres for four (4) vehicles, interior cleaning of LMI vehicles and vehicle body repair services.	As required	Oct-25	Sept-26	Single Source	N/A	Fixed Price
17	ADMIN. 12	Motor Vehicle Expenses	78181500	Provision of fuel (gasoline and diesel), inspection fees for six (6) vehicles, monthly cleaning services for TTBS’ fleet, GPS services and annual engine and undercarriage wash.	Oct-25	Sept-26	Monthly	Single Source	N/A	Fixed Price
18	ADMIN. 13	Motor Vehicle Maintenance	78181500	Washing of the TTBS fleet	Jan-26	Feb-26	1 year	Limited	N/A	Fixed Price
19	ADMIN. 14	Refurbishment of TDH 7111	78181500	TDH 7111 - vehicle inspection ready	Jan-26	Mar-26	3 months	Limited	N/A	Fixed Price
20	ADMIN. 15	Vehicle Replacement	25101505	One 4 x 4 Automatic Pick up van	Feb-26	Jun-26	5 months	Limited	N/A	Fixed Price
21	ADMIN. 16	Catering	90101600	The provision of catering for meetings and events	As required	Oct-25	Sept-26	RFQ-Three Quotes	N/A	Fixed Price
22	ADMIN. 17	Upgrade of Standardization meeting room	72121100	Remodelling of the meeting room (infrastructure & furniture)	Jan-26	Mar-26	1 year	Open Bidding	N/A	Fixed Price
23	ADMIN.18	Tree Cutting	70111503	Trimming and removal of trees around the compound	As required	Sept-26	As required	RFQ-Three Quotes		Fixed Price
24	ADMIN. 19	Hardware , Plumbing and Electrical supplies	27000000	Minor General tools and supplies	Oct-25	Sept-26	As required	RFQ-Three Quotes	N/A	Fixed Price

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25	ADMIN. 20	Minor construction Services	72121103	General Construction Services: inclusive of plumbing, electrical, tiling, gypsum work, floor repairs, painting, glass works (e.g. road repairs, paving, terrazzo works	As required	Sept-26	As required	RFQ-Three Quotes	N/A	Fixed Price
26	ADMIN. 21	Maintenance of tanks	24111810	Water tank cleaning	Oct-25	Dec-25	1 month	RFQ-Three Quotes	N/A	Fixed Price
27	ADMIN. 22	Electrical inspection services	72151515	High Voltage Testing - Annual testing and inspection	Feb-26	Jun-26	1 month	RFQ-Three Quotes	N/A	Fixed Price
28	ADMIN. 23	Furniture & Furnishings	56000000	The procurement of essential furniture and furnishings to enhance functionality, comfort and aesthetics within the workspace. Areas of focus, Pantry chairs, Office Chairs, IA Office, Trade Unit, Metrology Meeting Room and Secretary Office.	As required	Sept-26	1 month	Limited	N/A	Fixed Price
29	ADMIN. 24	Building renovation Programme	72121100	Upgrade of washroom facilities	Jan-26	Mar-26	3 months	Limited	N/A	Fixed Price
30	ADMIN. 25	Digital Printer	43212114	Digital High Speed Multi Printer	Jan-26	Mar-26	3 months	Limited	N/A	Fixed Price
31	CORP PROJECTS 01-A	Accreditation of Public Laboratories Call 3:	81141511	Consultancies - ISO/IEC 17025 and ISO 15189 for Laboratories	Oct-25	Dec-25	3 months	Open Bidding	N/A	Fixed Price
32	CORP PROJECTS 01-B	Accreditation of Public Laboratories Call 2:	80141624	Logistical arrangements for recognition of Call 2 participants	Oct-25	Dec-25	3 months	Shopping	N/A	Fixed Price
33	CORP PROJECTS 02-A	Building a Quality Culture - Promotional initiatives (Town hall meetings/Community outreach programmes, workshops, digital media campaigns)	80141624	Procurement of promotional materials, digital needs, advertising	As required	Sept-26	N/A	RFQ-Three Quotes	N/A	Fixed Price
34	CORP PROJECTS 02-B		92101503	Community outreach	As required	Sept-26	12 months	RFQ-Three Quotes	N/A	Fixed Price
35	CORP PROJECTS 02-C	Building a Quality Culture - National Quality Forum/ National Quality Awards	92101503	Publicity / Communication	As required	Sept-26	N/A	Shopping	N/A	Fixed Price
36	CORP PROJECTS 03-A		80101606	External Auditors-Evaluation of applicants	01/12/2025	Jun-26	12 months	Limited	N/A	Fixed Price

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37	CORP PROJECTS 03-B		80141624	Logistical arrangements for hosting of NQF/NQA	01/12/2025	Jun-26	12 months	Limited	N/A	Fixed Price
38	CORP-EXEC 01	Strategic Plan Implementation: Market Needs Analysis	80141500	Consultancy - Conducting a Market Demand Analysis for Conformity Assessment Services in 1 Priority Sector (Including Food and Beverage, Food and Beverage, Agriculture - GAP, GMP, HACCP)	Jan-26	Mar-26	6 months	Open Bidding	N/A	Fixed Price
39	CORP-EXEC 02	Strategic Plan Implementation: Market Needs Analysis	80171504	Corporate Governance Improvements (Including Stakeholder Engagement, Marketing, Branding and Organizational Restructuring)	Jan-26	Sept-26	6 months	RFQ	N/A	Fixed Price
40	CORP-EXEC (IT) -03	Strategic Plan Implementation: Digital Transformation	43231602	Digital Transformation Project Implementation (Including Automation and Enterprise Resource Planning and Customer Relationship Management System)	Jan-26	Sept-26	6 months	Open Bidding	N/A	Fixed Price
41	CORP-EXEC (IT) -04	Digital Transformation	43211711	Hardware (Scanners etc.)	Oct-25	Sept-26	12 months	RFQ-Three Quotes	N/A	Fixed Price
42	CERTIFICATION 01	Accreditation of TTBS Certification Division to ISO 17065 (Certification of Products, Processes and Services) Accreditation Body Services	81141500	Accreditation Body - Document Assessment, Office Assessment and Witness Assessment	Feb-26	Aug-26	6 Months	Limited	N/A	
43	CERTIFICATION 02	Accreditation of TTBS Certification Division - US-FDA	81141500	Accreditation Body - Document Assessment, Office Assessment and Witness Assessment	TBD	TBD	TBD	Limited	N/A	Fixed Price
44	CERTIFICATION 03	Mandatory Product Certification & Licensing - Testing for Cement	81141500	Testing against the following international standards: * ASTM C 150 * ASTM C 595 * ASTM C 1157	TBD	Sept-26	Continuous	Limited	N/A	Fixed Price
45	CERTIFICATION 04	Mandatory Product Certification & Licensing - Testing for Clay & Concrete Blocks	81141500	Testing of Blocks against the following National Standards * TTS 587: 2005 * TTS 588: 2015 * TTS 16 35 509:1982	Oct-25	Sept-26	Continuous	Limited	N/A	Fixed Price

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46	CERTIFICATION 05	Mandatory Product Certification & Licensing - Testing for Roofing Sheets and Cold Formed Steel Framing Members	81141500	Testing of Painted Roofing Sheets against the following National Standards * TTS 69: 2019 (Costing for Coating type determination only)	Oct-25	Sept-26	Continuous	Limited	N/A	Fixed Price
47	CERTIFICATION 06	Mandatory Product Certification & Licensing- Testing of Ready-mix Concrete	81141500	Testing of Ready-mix concrete according to the following standards: TTCS 16:2023	Oct-25	Sept-26	Continuous	Limited	N/A	Fixed Price
48	CERTIFICATION 07	Certification - Auditor and Lead Auditor Services	81141510	Auditor and Lead Auditor and Technical Expert Services for the following: ISO 9001, ISO 14001, ISO 45001, ISO 22000	Oct-25	Sept-26	Continuous	Combination	N/A	Fixed Price
49	CERTIFICATION 08	Accreditation Body Assessment Fees - ISO/IEC 17021	86101811	To maintain accreditation.	Oct-25	N/A - Annual fee and process	1 year	Sole source	N/A	Fixed Price
50	CERTIFICATION 09	Building renovation Programme	72121100	Repainting, removal of carpet, tiling	Mar-26	May-26	2 months	RFQ-Three Quotes	N/A	Fixed Price
51	CERTIFICATION 10	Inspection Equipment - for measuring frequency of musical notes- Steelpan	41115504	Purchase of auto strobe tuner and Calibration costs	TBD	TBD	1 month	Sole source	N/A	Fixed Price
52	CERTIFICATION 11	TTTIC ID Badges	55121500	Marks of Conformity provided for the certified tourism operators	TBD	TBD	TBD	Single Source	N/A	Fixed Price
53	HUMAN RESOURCES 01	Training-Organization wide	86132100	Annual training plan for employees, utilising services locally, in-house, online and overseas.	Oct-25	Sept-26	N/A	Combination	N/A	Fixed Price
54	HUMAN RESOURCES 02	Training-IT		Certified ISO 27001 Lead Implementer	Jun-26	Oct-25	1 month	Single source	N/A	Fixed Price
55	HUMAN RESOURCES 03	Training-IT		Online training for staff (9 persons)	Jun-26	Sept-26	3 months	Single source	N/A	Fixed Price
56	HUMAN RESOURCES 04	Training-IA		Attend the Institute of Internal Auditors Training Week hosted by the IIA TT Chapter.	Feb-26	Feb-26	2 days	Single source	N/A	Fixed Price



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57	HUMAN RESOURCES 05	Training-Procurement		ISO 20400 Sustainable Procurement Management	Mar-26	May-26	N/A	Single source	N/A	Fixed Price
58	HUMAN RESOURCES 06	Industrial Relation Services	80101511	Consultancy on IR issues and representation at Conciliatory Meetings at the Ministry of Labour or at Enquiries	As required	Sept-26	N/A	Limited	N/A	Fixed Price
59	HUMAN RESOURCES & LEGAL 07	Legal review and inquiry services	80122000	Legal engagement inclusive of Industrial relations	As required	Sept-26	N/A	Limited	N/A	Fixed Price
60	HUMAN RESOURCES 08	Staff Appreciation	55121729	Supply of tokens for employees as a staff appreciation mechanism (e.g. umbrellas, logo pins, etc.)	As required	Sept-26	N/A	RFQ-Three Quotes	N/A	Fixed Price
61	HUMAN RESOURCES 09	Job Evaluation Exercise	80111509	Consultancy services to conduct a job evaluation exercise	TBD	TBD	TBD	Open Bidding	N/A	Fixed Price
62	HUMAN RESOURCES 10	Safety uniforms for HSE purposes	46181500	Provision of uniforms for staff under the Uniform Policy e.g. Safety shoes, coveralls	As required	Sept-26	N/A	RFQ-Three Quotes	N/A	Fixed Price
63	HUMAN RESOURCES 11	Uniforms	53102710	Provision of additional uniform pieces for staff as an appreciation mechanism (e.g. Jackets, Cardigans, polos, etc.)	As required	Sept-26	N/A	RFQ-Three Quotes	N/A	Fixed Price
64	HUMAN RESOURCES 12	Employee Recruitment	80111700	Online Job Posting - Contracted Services	Jan-26	Sept-26	2 years	Limited	N/A	Fixed Price
65	HUMAN RESOURCES 13	Personal Protective Equipment	85451400	The conduct of drug tests required for officers involved in field exercises	As required	Sept-26	N/A	Single Source	N/A	Fixed Price
66	HUMAN RESOURCES 14	Official Overseas Travel	78111500	Cost for Purchase of Airline Ticket, Per Diem Allowances	As required	Sept-26	N/A	Single Source	N/A	Fixed Price
67	HUMAN RESOURCES 15	Organisational Chart Review	80111505	Consultancy services for review of the organisational chart	Jan-26	Mar-26	3 months	Open Bidding		Fixed Price

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68	HSE 01	Speeds Bump Installation	26111544	Installation of speed bumps around the TTBS Compound	Jan-26	Mar-26	1 Day	RFQ-Three Quotes	N/A	Fixed Price
69	HSE 02	First Aid Supply	56121200	Periodic Replenishing of FA Supplies used by Wardens/ FA Kits	Quarterly	End of the first month in each quarter	N/A	RFQ-Three Quotes	N/A	Fixed Price
70	HSE 03	Repair to loading bay gate	95121605	Repair inoperable loading bay gate as its operations pose a HSE Hazard.	Jan-26	Mar-26	1 Day	RFQ-Three Quotes	N/A	Fixed Price
71	HSE 04	Chair Change Out	56101720	Replacing old TTBS Officer chairs	Jan-26	Mar-26	1 Day	RFQ-Three Quotes	N/A	Fixed Price
72	HSE 05	PA System speakers	451117026	Installation of additional speakers to existing PA system (10)	Jan-26	Mar-26	1 Day	Single Source	N/A	Fixed Price
73	HSE 06	Refurbishing of Chairs	56101700	Refurbishing of thirty (30) Office chairs in individual offices	Jan-26	Mar-26		RFQ-Three Quotes	N/A	Fixed Price
74	HSE 07	Personal Protective Equipment	46181500	Supply and Delivery of PPE Items Such as Hats, Safety Boots, Vest, gloves Coats, Torchlights, etc.	Quarterly	End of first month in each quarter	N/A	RFQ-Three Quotes	N/A	Fixed Price
75	HSE 08	Water dispensers/accessories	48101711	Maintenance of water dispensers	Quarterly	Sept-26	N/A	Single Source	N/A	Fixed Price
76	HSE 09	Disinfecting Chemicals	51285600	Isopropyl Alcohol	As required	Sept-26	N/A	RFQ-Three Quotes	N/A	Fixed Price
77	HSE 010	SLA for renewal of fire suppression system	46191600	Provision of Fire Suppression System Maintenance Services	Jan-26	Mar-26	2 Years	Single Source	N/A	Fixed Price
78	IMPLEMENT 01	Rental of warehouse	95141706	Lease of bonded warehouse space for three years	TBD	TBD	TBD	TBD	N/A	Fixed Price
79	IMPLEMENT 02	Testing of rebars	81141500	Chemical Analysis testing	As required	Sept-26	1 year	Sole Select	N/A	Fixed Price
80	INT AUDIT 01	IA Software	43231516	Internal Audit Software for the conduct of IA work.	Nov-25	Dec-25	2 weeks	RFQ-Three Quotes	N/A	Fixed Price

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81	INT AUDIT 02	Whistle blowing platform	43230000	Supply and maintenance of a whistleblowing software	Feb-26	Apr-26	1 year	Single	N/A	Fixed Price
82	INFO. TECH 01	Repairs & Maintenance Equipment	44103100	Printer maintenance and servicing	Quarterly	Sept-26	One-Year Support Agreement	Single source	N/A	Fixed Price
83	INFO. TECH 02	Repairs & Maintenance Equipment	44103100	Renewal of Annual Maintenance plan for four (4) Black and White Canon photocopiers	Jan-26	Mar-26	One-Year Support Agreement	Single source	N/A	Fixed Price
84	INFO. TECH 03	Repairs & Maintenance Equipment	71151106	SLA for APC UPS and In Row cooling maintenance and servicing. (January and March 2025)	Jan-26	Mar-26	One-Year Support Agreement	Single Source	N/A	Service Level Agreement
85	INFO. TECH 04	Office Equipment	43211507	Supply and Delivery of Five (5) Desktops	Quarterly	Sept-26	1 year	RFQ-Three Quotes	N/A	Fixed Price
86	INFO. TECH 05		43211503	Thirteen (13) Laptops	Quarterly	Sept-26	1 year	RFQ-Three Quotes	N/A	Fixed Price
87	INFO. TECH 06		43212105	Supply and Delivery of Colour Laser Printer	Jan-26	Mar-26	1 month	RFQ-Three Quotes	N/A	Fixed Price
88	INFO. TECH 07		43211507	Fifteen (15) Monitors	Jan-26	Jun-26	2 month	RFQ-Three Quotes	N/A	Fixed Price
89	INFO. TECH 08		43211501	Supply and Delivery of One Server	Jul-25	Sept-26	3 months	Limited	N/A	Fixed Price
90	INFO. TECH 09	Software	43231505	iGovTT Application Software	Jul-26	Sept-26	1 month	Single Source	N/A	Fixed Price
91	INFO. TECH 10	Office Equipment	81112200	Server consumables (Failed Drives replacement)	As required	Sept-26	N/A	Limited	N/A	Fixed Price
92	INFO. TECH 11	Office Equipment	26121609	Network wiring	Jul-26	Sept-26	1 month	RFQ-Three Quotes	N/A	Fixed Price
93	INFO. TECH 12	Office Equipment	81111801	Forti Authenticator Network Security Appliance	Jan-26	Mar-26	2 month	RFQ-Three Quotes	N/A	Fixed Price



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94	INFO. TECH 13	Open DNS (Cisco Umbrella) Renewal	81111801	Information Security - URL Filtering System Renewal (1 year: Due 2026-01-15)	Jan-26	Mar-26	One-Year Support Agreement	Single Source	N/A	Fixed Price
95	INFO. TECH 14	Fees	43222503	Renewal of SLA FortiSIEM	Aug-26	Sept-26	One-Year Support Agreement	Single Source	N/A	Service Level Agreement
96	INFO. TECH 15	Firewall support	81111801	Fortinet (Redundant) Firewall Support Renewal Annual Fee. Expected April 2026	Apr-26	Jun-26	One-Year Support Agreement	Single Source	N/A	Service Level Agreement
97	INFO. TECH 16	Forti Analyzer	81111801	Forti Analyzer-VM Subscription License with Support Period: 2026-05-25 to 2027-05-24	Apr-26	Jun-26	One-Year Support Agreement	Single Source	N/A	Service Level Agreement
98	INFO. TECH 17	Disaster Recovery Fees	81112004	Veeam Backup and Replication	Jul-26	Sept-26	One-Year Support Agreement	Sole	N/A	Fixed Price
99	INFO. TECH 18	Fees	43231505	Micro pay Annual Software Maintenance Fee 250 License (Due Annually Dec 2025)	Nov-25	Dec-25	One-Year Support Agreement	Single	N/A	Service Level Agreement
100	INFO. TECH 19	Fees	43232403	Muhimbi PDF converter for Nintex	Jul-26	Sept-26	1 month	Sole	N/A	Fixed Price
101	INFO. TECH 20	Contracted Services	32152000	Consultancy services: re TTBS Automation 1st year to December 2026	Jan-26	Sept-26	6 months	Open bidding	N/A	Fixed Price
102	INFO. TECH 21	Uninterruptible Power Supplies (UPS)	39121011	Uninterruptible Power Supplies (UPS) for protection against power surges and outages that causes loss of data and computer malfunctions due to sudden outages.	As required	Sept-26	1 month	RFQ-Three Quotes	N/A	Fixed Price
103	INFO. TECH 22	Adobe Licenses	43231512	Renewal of 3 Adobe Acrobat Licenses (HR, SIC, Corp Exec.)	As required	Sept-26	N/A	Subscription	N/A	Fixed Price
104	LSD 01	Chemicals for testing	12352142	Acids, indicators, bases, etchers, organic chemicals, salts	Quarterly	End of first month in each quarter	1 year	RFQ-Three Quotes	N/A	Fixed Price
105	LSD 02	Laboratory Glassware	41121822	Conical flasks, pipettes, burettes	As required	Sept-26	N/A	RFQ-Three Quotes	N/A	Fixed Price
106	LSD 03	Consumables for testing	41121822	Droppers, grinding discs, fabric markers, detergent, GC columns,	As required	Sept-26	N/A	RFQ-Three Quotes	N/A	Fixed Price

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107	LSD 04	Reference Materials	55101524	Reference solutions, physical standards	As required	Sept-26	N/A	RFQ-Three Quotes	N/A	Fixed Price
108	LSD 05	Calibration of equipment	81141504	Calibration of various types of equipment	As required	Sept-26	N/A	Single Source	N/A	Fixed Price
109	LSD 06	Instrument gas	12142100	High purity gases for analytical instruments	As required	Sept-26	N/A	RFQ-Three Quotes	N/A	Fixed Price
110	LSD 07	Proficiency Testing Schemes	55101524	Maintenance of ISO/IEC 17025 QMS	As required	Sept-26	N/A	Single Source	N/A	Fixed Price
111	LSD 08	Accreditation-A2LA	81141500	Maintenance of the Quality Management System - A2LA Assessment Audit and internal QMS audit	Apr-26	Jun-26	N/A	Single Source	N/A	Fixed Price
112	LSD 09	Equipment maintenance	81101706	Maintenance of analytical equipment and gas lines, compressor, fume hoods	Mar-26	Sept-26	As required	Single Source	N/A	Fixed Price
113	LSD 10	Purchase of tools	81141500	Purchase of small tools to aid with sample preparation knives, screwdrivers	As required	Sept-26	N/A	RFQ-Three Quotes	N/A	Fixed Price
114	LSD 11	Purchase of Equipment	73171503	Dielectric tester-specialized electrical testing device used to measure the insulating properties of a material or component	Jan-26	Mar-26	3 months	Limited	N/A	Fixed Price
115	MKTG 01	Diaries	44112006	Staff diaries for 2026	Oct-25	Dec-25	1 month	RFQ-Three Quotes	N/A	Fixed Price
116	MKTG 02	Ads - Newspaper, Radio & TV	82101500	Brand Awareness - TTBS	Quarterly	Sept-26	N/A	RFQ-Three Quotes	N/A	Fixed Price
117	MKTG 03	Syndicated Advertising	82101500	Brand Awareness - TTBS	Quarterly	Sept-26	N/A	Single Source	N/A	Fixed Price
118	MKTG 04	Magazine Publications Advertising	82101500	Brand Awareness - TTBS	Quarterly	Sept-26	N/A	Single Source	N/A	Fixed Price
119	MKTG 05	Storage of files	56101702	Four drawer vertical filing cabinets	Apr-26	Jun-26	1 month	RFQ-Three Quotes	N/A	Fixed Price

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120	MKTG 06	Social Media Ads (Boosting) (tyre safety, Yellow Label, Public Notices etc.)	82101500	Brand Awareness	Nov-25	Sept-26	NA	Single Source	N/A	Fixed Price
121	MKTG 07	Promotional Tokens/merchandise	80141639	Public engagements & Events	Quarterly	Sept-26	2 months	RFQ-Three Quotes	N/A	Fixed Price
122	MKTG 08	Social Media Promotion	82101500	Stakeholder Engagements (ongoing promotional/social events - a component of the Brand Awareness Strategy)	Quarterly	Sept-26	N/A	Single Source	N/A	Fixed Price
123	MKTG 09	TTBS Anniversary	80171900	Hybrid of staff event and public engagement (TBD)	As required	Sept-26	N/A	RFQ-Three Quotes	N/A	Fixed Price
124	MKTG 10	Public engagement/expo	80141637	TIC, Amcham, Agri Expo, Energy Conference etc.	As required	Sept-26	N/A	Sole	N/A	Fixed Price
125	MKTG 11	Plant Rental and Floral Arrangements	10000000	Provision of Plant Rental Service	As required	Sept-26	N/A	Single Source	N/A	Fixed Price
126	METROLOGY 01	Overseas Calibration of laboratory weights	41111505	Calibration weights or weight sets	As required	Sept-26	N/A	Limited	N/A	Fixed Price
127	METROLOGY 02	Overseas Calibration of laboratory equipment	81141504	Equipment test calibration or repair	As required	Sept-26	N/A	Single Source	N/A	Fixed Price
128	METROLOGY 03	Accreditation-A2LA	81141500	Maintenance of the Quality Management System - A2LA Assessment Audit and internal QMS audit	Jan-26	Mar-26	N/A	Single Source	N/A	Fixed Price
129	METROLOGY 04	Contracted Services	81141804	Maintenance and inspection of crane, fume hood	Apr-26	Jun-26	N/A	Single Source	N/A	Fixed Price
130	METROLOGY 05	Other Minor Equipment	73171601	Equipment and Materials (accessories for printing verification certificates on site	As required	Sept-26	N/A	RFQ-Three Quotes	N/A	Fixed Price

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131	METROLOGY 06	Other Minor Equipment	73171605	Purchase of minor equipment needed by the laboratory	As required	Sept-26	N/A	RFQ-Three Quotes	N/A	Fixed Price
132	METROLOGY 07	The Development of internationally recognised National Metrology Institute traceability regimes	41111505	64 kg Balance for Mass Lab to calibrate 50 kg weights	Jan-26	Mar-26	3 months	Limited	N/A	Fixed Price
133	METROLOGY 08		41111505	Draft shield, jig and concrete table for 50 kg weights	Dec-25	Mar-26	3 months	Limited	N/A	Fixed Price
134	METROLOGY 09		12142208 / 81141504	Fluke P3000 Hydraulic Deadweight Tester	Dec-25	Mar-26	3 months	Sole Select	N/A	Fixed Price
135	METROLOGY 10		41112244	Calibrated Zinc Fixed Point Cell	Dec-25	Mar-26	3 months	Sole Select	N/A	Fixed Price
136	METROLOGY 11		12142208	Medusa Bath 50 to 700 Degrees	Dec-25	Mar-26	3 months	Sole Select	N/A	Fixed Price
137	METROLOGY 12		41111502	High-Precision Electronic Balance	Jan-26	Mar-26	3 months	Limited	N/A	Fixed Price
138	METROLOGY 13		41121822	Class A Volumetric Glassware Set and Accessories	Jan-26	Mar-26	3 months	Limited	N/A	Fixed Price
139	METROLOGY 14		81141500	Peer Assessors for Dimension Lab	Jan-26	Mar-26	3 months	Limited	N/A	Fixed Price
140	METROLOGY 15	Purchase of Equipment	41111505	E1 & E2 10 kg weights	Jan-26	Mar-26	3 months	Limited	NA	Fixed Price
141	METROLOGY 16	Purchase of Equipment	81112217	Upgrade to the Micropipette Software (Excel Function)	Jan-26	Mar-26	1 month	Single Source	NA	Fixed Price
142	METROLOGY 17	Purchase of Equipment-Time Standard	24102001	Two Rack Mount UPS 1500VA (Time standard)	Apr-26	Jun-26	2 months	RFQ-Three Quotes	NA	Fixed Price

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143	METROLOGY 18			Phase and frequency offset generator	Apr-26	Jun-26	2 months	RFQ-Three Quotes	NA	Fixed Price
144	METROLOGY 19			Frequency buffer amplifier	Apr-26	Jun-26	2 months	RFQ-Three Quotes	NA	Fixed Price
145	METROLOGY 20			Pulse per second distribution buffer	Apr-26	Jun-26	2 months	RFQ-Three Quotes	NA	Fixed Price
146	METROLOGY 21			Time Interval Counter start/stop switch	Apr-26	Jun-26	2 months	RFQ-Three Quotes	NA	Fixed Price
147	METROLOGY 22	Purchase of Equipment	41103400	Two Thermo-hygrometers to measure temperature and humidity	Jan-26	Mar-26	2 months	RFQ-Three Quotes	NA	Fixed Price
148	METROLOGY 23	Legal Metrology Inspectorate and National Calibration Service	81141508	Prover cases	Apr-26	Jun-26	2 months	Sole Select	NA	Fixed Price
149	METROLOGY 24	Purchase of Equipment	40141735	Funnels	Jan-26	Mar-26	2 months	RFQ-Three Quotes	NA	Fixed Price
150	METROLOGY 25	Specialised custom LMI Yellow Labels	55121606	Verification of measuring devices	Nov-25	Dec-25	2 months	Single	NA	Fixed Price
151	METROLOGY 26	Contracted Services	24112901	Construction of storage Boxes/crates for weights	Jan-26	Mar-26	2 months	RFQ-Three Quotes	NA	Fixed Price
152	METROLOGY 27	Purchase of Material	24102004	Construction of customised shelving for display units and hooks for slings	Jan-26	Mar-26	3 months	RFQ-Three Quotes	NA	Fixed Price
153	PROCURE. 01	Office Stationery & Supplies	14111704	Bathroom consumables: Hand towels, bathroom tissue, hand soap	Quarterly	End of first month in each quarter	1 year	Single	N/A	Fixed Price
154	PROCURE. 02		50000000	Supply and Delivery of Kitchen Supplies-Tea, Coffee, Sugar, Milk and Bottled Water	Quarterly	End of first month in each quarter	1 year	RFQ-Three Quotes	N/A	Fixed Price
155	PROCURE. 03		44120000	Supply & Delivery of stationery and office supplies (gloves, toner cartridges, copy paper etc.)	Quarterly	End of first month in each quarter	1 year	Limited	N/A	Fixed Price
156	PROCURE. 04		44103127	Photocopier toner cartridges	Quarterly	End of first month in each quarter	1 year	RFQ-Three Quotes	N/A	Fixed Price



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157	PROCURE. 05	Travel to Tobago-Regulatory work	78111500	Supply and Delivery of Airline Tickets to Tobago	Monthly	Sept-26	1 year	Single Source	N/A	Fixed Price
158	QUALITY 01	Perry Johnson Registrars	81141510	Conducts annual external audits on the ISO 9001:2015 QMS-Virtual Audit	Apr-25	Jul-26	1 month	Single Source	N/A	Fixed Price
159	STANDARDS INFORMATION CENTRE 01	Standards, Books and Periodicals	55101524	Research materials to support the development of standards and conformity assessment services.	As required	Sept-26	N/A	Limited	N/A	Fixed Price
160	STANDARDS INFORMATION CENTRE 02	Subscriptions	55111507	Renewal: E- Subscription for Guardian Media	Apr-26	Apr-26	1 year	Single Source	N/A	Fixed Price
161	STANDARDS INFORMATION CENTRE 03		55111507	Renewal: E- Subscription for Trinidad Express	Jun-26	Jun-26	1 year	Single Source	N/A	Fixed Price
162	STANDARDS INFORMATION CENTRE 04		55101504	Renewal: Printed for Guardian Media	Feb-26	Feb-26	1 year	Single Source	N/A	Fixed Price
163	STANDARDS INFORMATION CENTRE 05		55101504	Renewal: Printed for Daily News	Aug-26	Aug-26	1 year	Single Source	N/A	Fixed Price
164	STANDARDIZATION 01	National Standardization Strategy	80111701	Recruitment of a Research assistant to support NSS initiatives – Market Intelligence, Climate adaptation and Governance	Jan-26	Sept-26	12 months	RFQ-Three Quotes	N/A	Fixed Price
165	STANDARDIZATION 02	Hosting of regional and international meetings/workshops	80141607	Events management, hotel bookings, catering etc.	Mar-26	Sept-26	7 months	RFQ-Three Quotes	N/A	Fixed Price
166	STANDARDIZATION 03	National Standardization Strategy operationalization	81141511	Host ISO Sub-Committee meeting related to the Governance of organizations	Mar-26	Sept-26	7 months	RFQ-Three Quotes	N/A	Fixed Price
167	STANDARDIZATION 04	Hosting of regional training programme on Standardization	80141607	Events management, hotel bookings, catering etc.	Jan-26	Sept-26	N/A	RFQ-Three Quotes	N/A	Fixed Price

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168	STANDARDIZATION 05	Promotion of standards in key subject areas – LPG, circular economy, climate change and adaptation, governance, sustainability and building-related codes and standards	80171503	Workshops, public consultation, advertising etc.	Dec-25	Sept-26	N/A	RFQ-Three Quotes	N/A	Fixed Price
169	STANDARDIZATION 06	Development of educational curricula related to standards	86132102	Consultancy and/or training activities to assist in curriculum development	Jan-26	Sept-26	N/A	RFQ-Three Quotes	N/A	Fixed Price
170	STANDARDIZATION 07	National Standardization Strategy operationalization	81141511	Consultant(s) to prepare relevant (Regulatory Assessments) RIAs and online training modules and showcase the benefits of standards	Jan-26	Mar-26	N/A	Single Source	N/A	Fixed Price
171	TTLABS 01	Governance and Institution Building	81141511	Establish administrative and logistical arrangements for TTASCA	TBD	TBD	TBD	TBD	N/A	Fixed Price
172	TTLABS 02	Governance and Institution Building	81141511	Operationalisation of TTASCA (AKMS)	TBD	TBD	TBD	MOU	N/A	Fixed Price
173	DISPOSAL 01	Chemicals	76121900	Expired or empty chemical bottles	Quarterly	Sept-26		Limited	N/A	Fixed Price
174	DISPOSAL 02	Computer equipment	80161702	Obsolete laptops/desktops	Jan-26	Mar-26		Open	N/A	Fixed Price
175	DISPOSAL 03	Office furniture	80161702	Obsolete office furniture	Oct-25	Dec-25		Open	N/A	Fixed Price