

**Expression of Interest for Auditors and Technical Experts
(ISO 9001, ISO 14001, OHSAS 18001, HACCP)**

The Certification Division of the Trinidad and Tobago Bureau of Standards (TTBS) provides ISO 9001, ISO 14001, ISO 22000, HACCP and OSHAS 18001 audit and certification services. We are currently expanding our pool of external auditors and technical experts and are inviting expressions of interest from suitably qualified parties.

Qualifications and Experience for Auditors

1. Academic Qualifications: B.Sc. degree or Diploma in Management Studies
 2. Auditor Qualification: Internal or Lead Auditor Certificate
 3. Work and/or Audit Experience:
 - a. At least two (2) years working at a supervisory or managerial level **or**
 - b. At least two (2) years management systems audit experience **or**
 - c. At least two (2) years administering or implementing management systems.
- *IRCA and \or RABQSA certification will be an asset.*
 - *Academic Qualifications, Work Experience and Audit Experience should be related to one of the Technical Areas listed below.*

Qualifications and Experience for Technical Experts

1. Academic: Master's degree
 2. Work Experience:
 - a. At least five (5) years at a supervisory or management level
- *Academic Qualifications, Work Experience and Audit Experience should be related to one of the Technical Areas listed below.*

Technical Areas

- Engineering: Petroleum, Civil, Environmental, Chemical and Process (*ISO 9001, 14001, OSHAS 18001*)
- Cement, lime and plaster (*ISO 9001, 14001, OSHAS 18001*)
- Concrete (*ISO 9001, 14001, OSHAS 18001*)
- Manufacturing of food products and food technology (*HACCP, ISO 22000, 9001, 14001*)
- Hospitality and Tourism (*HACCP*)
- Mining and quarrying: extraction of crude petroleum, extraction of natural gas, quarrying of stones sand and clay (*ISO 9001, 14001, OSHAS 18001*)

Submissions

1. A curriculum vitae outlining qualifications, experience and contact information of auditees to verify audit experience.
2. Copies of certificates to verify Training and Academic qualifications
3. Unsuitable Applications will not be acknowledged.

Submissions should be submitted as follows:

Via email to: certification@ttbs.org.tt
Via hand to: Trinidad and Tobago Bureau of Standards
1-2 Century Drive, Trincity Industrial Estate, Macoya Tunapuna, Trinidad W.I.
Via Mail to: Trinidad and Tobago Bureau of Standards
PO Box 467, Port of Spain, Trinidad, W.I.

Subject: **Expression of Interest for Auditors**